Proceedings of the Director of Collegiate Education, AP, Mangalagiri
Present: Dr. Narayana Bharath Gupta, IAS

Procgs. Rc. No. 2/Webportal/CSP/CCE/Acad.Cell/AC-04/2025   Date: 24.04.2025

Sub: Collegiate Education— UG curriculum - Community Service Project"
Scheduled in the Summer of 2025 on the Guiding Principles of
Swarnandhra Vision @ 2047 - Conducting Online Survey through
the Designed Webportal - Intimation, Instructions and Guidelines
communicated to GDCs - Reg.

Ref. : 1. Guidelines for the CSP issued by the APSCHE
2. Swarna Andhra Vision-2047 Document of Govt. of A.P
3. Procs. of the Director of Collegiate Education regarding the
brainstorming session for designing a Survey questionnaire vide
Procgs. Rc. No. 1/Survey_Quest/CSP/CCE/2025 dated:
27.02.2025

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As per Ref. (1), The Community Service Project (CSP) is being implemented
mandatorily in undergraduation during the intervening summer of the second and
third semester for a duration of 8 weeks. On 12.12.2024, the Andhra Pradesh State
Government launched the "Swarna Andhra Vision-2047" document to transform
the state into a prosperous and inclusive state with 10 guiding principles as
mentioned in Ref. (2).

According to Ref. (3), the brainstorming session was conducted at the
Commissionerate of Collegiate Education, Mangalagiri, with the various subject
experts on implementation of CSP. In the meeting, the subject experts suggested that
the CSP for this academic year may be conducted in context with the "Swarna
Andhra Vision 2047". They have further designed Survey Questionnaire for
conducting the CSP on the 10 topics mentioned in the "Swarna Andhra Vision 2047"
of the Government. This survey has to be conducted by the students of GDCs in
their habitat surroundings as a part of their CSP during this academic year, 2024-25.
The experts have also suggested that the survey may be taken up online so that proper
documentation can be easily done. As the CSP is a mandatory part of the UG
curriculum and it has to be done every year, a dedicated online platform is further
suggested by the experts during the brainstorming session.

In this connection, a web portal named for the Community Service Project
was designed and hosted. In this portal dedicated user accounts for the college,
Mentor and student were created and all the colleges, faculty and students have to
be registered. The students have to collect the data as per the survey questionnaires
of the respective allotted topics and upload them in the portal from their respective
logins. Every mentor has to assist the students in uploading the CSP data and monitor

the CSP activity through their respective logins. The department proposed to conduct a training session on the process of registrations, uploading and monitoring the CSP data in the portal and the link will be shared through WhatsApp groups shortly. The guidelines for the CSP are enclosed here as Annexure and all the stakeholders are instructed to follow the guidelines scrupulously.

Sd/- Naryana Bharath Gupta, I.A.S.
Director of Collegiate Education & SPD RUSA

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Academic Guidance Officer,
O/oCCE, A.P.

GUIDELINES FOR COMMUNITY SURVEY PROJECT - 2025

The Community Service Project (CSP), is being implemented mandatorily in graduation during the intervening summer of the second and third semesters for 8 weeks. CSP is a co-curricular activity aimed at imparting a better understanding of the issues plaguing society to undergraduate students. Moreover, the data collected from surveys taken up as part of the CSP will be crucial for identifying the key challenges and appropriate opportunities. The primary aim of the community service project is to encourage students to understand and address local issues through the conduct of a survey on a select issue of relevance and analyze the data for making a positive impact on the community. The Department, with a focus on the realization of the primary aim and purpose of the community service project, intends to ensure uniformity in 'survey questionnaires' by fixing the survey topics based on 'issues of relevance', especially in the context of 'Swarna Andhra Vision @ 2047'.

The 'Guiding Principles' of 'Swarna Andhra Vision @ 2047' mentioned below are chosen as part of the survey.

1. Zero poverty
2. Population Management and Human Resources Development
3. Cost optimization – Energy & Fuel
4. Skilling & Employment
5. Product Perfection
6. Farmer Agri-Tech
7. Global Best Logistics
8. Water Security
9. Swachh Andhra
10. Deep Tech – All Walks of Life

Nearly 30000 students after completing their second semester will be visiting places covering urban localities to rural areas around the 169 Government Degree Colleges (GDCs) for conducting surveys on the aforementioned ten (10) topics. Ten (10) model survey questionnaires on the guiding principles of Swarna Andhra are prepared for the purpose.

The guidelines issued by the Andhra Pradesh State Council of Higher Education are being scrupulously followed, with a few additional principles vis-à-vis 'Swarna Andhra Vision – 2047 added, for the better achievement of the goals enshrined in the Vision document.

Implementation:-

A. **Duration**: The Community Service Project (CSP) must be completed by all first-year students, after their second semester during the summer vacation intervening the second and third semesters, for the academic year 2024-25 as per the schedules given by the respective affiliating universities.

B. **Mentors**: All lecturers including Librarians and Physical Directors should be considered as Mentors for Community Service Project.

C. **Mentor Mapping**: All the mentors are to be assigned students equally basing on the number of students and mentors .

D. **Mapping the Survey Questionnaires**: Each survey questionnaire should be allotted to each student. This has to be done by the mentor on the web portal created for this purpose.

E. **Procedure**:

- **First Week - Socio-economic Survey**:- Each student has to visit the habitations of his native village and conduct the socio-economic survey. The questionnaire for the Socio-economic survey is predetermined and the student can either use the Google form or the physical copy of the questionnaire during their door-to-door survey. This is common for all students.

- A minimum of 30-50 houses must be surveyed by each student.

- The same house may be visited by different students, but with different survey topics and questionnaires but not with same survey topics and questionnaires.

- **Second Week - Community Awareness Programme**:- Each student must create awareness among the public on 'Swarna Andhra Vision – 2047 guiding principles. After this survey, mentors have to guide the students on the selection of one survey topic from the list of given topics.

- **Next Four Weeks (Third to Seventh Week) - Project Survey**:- After the Socio-economic Survey, the student has to conduct the Project Survey on the selected survey topic (one of the 10 guiding principles of the Swarnandhra Vision-2047) in the already visited 30-50 houses. The survey questionnaires for each guiding principle are prepared for the purpose which will be assigned by the mentor, to his/her mentees. The questionnaire for the Socio-economic survey is predetermined and the student can either directly upload in the CSP Portal using his login credentials or use the physical copy of the questionnaire during their door-to-door survey. The Physical copy can be downloaded from the CSP portal in both telugu and english media. If the physical form is used, then the same information has to be submitted in the CSP Portal using his

login credentials, which will be in English only, from respective college Computer laboratories or his personal system.

- **Eighth Week - Report**:- The student should prepare a detail project report based on the study conducted, information collected and submit to respective mentors and upload the same on the portal.

F. **Project Log**: Each student is required to maintain an individual logbook, where he/she is supposed to record day to day activities. The project log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. Other guidelines for evaluation of the log book are as per the APSCHE guidelines only.

G. **Outcomes**:
- The survey on the 10 guiding principles of Swarnandhra Vision-2047 would give comprehensive and real-time data to the government.
- Mentors and Mentees can analyse and present the data for respective district authorities and departments and for research works.

H. **Assessment**: - Assessment of the project must be done as per the guidelines given by APSCHE and the marks are to be entered on the portal.

Sd/- Naryana Bharath Gupta, I.A.S.
Director of Collegiate Education & SPD RUSA

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Academic Guidance Officer,
O/oCCE, A.P.